

## Minutes of the meeting held at Curdworth on September 25th 2004

**Present:** B Mayoh (Chair), N C Hadley (Minutes), E Brearley (NHCC), A.J. Cooke (NTWCC), B Crick (CCC), P Avery (RVCC), A Rolph (DRCC), A Trigg (DCC), J Phillipson (NACC), H Pashley (RCC), A Cooper (ESCC)

1. **Apologies:** B Wiles and K Hegedus (ESCC), J McCormick (TWCC), A Sparkes and T Tennant (ACC), M Mahoney and F Holmes (PCC), B Emmett and R Higgins (CSTCC), P Bell (NACC).

The Chairman described his disappointment that that neither the Representative or Deputy for the ESCC was in attendance today for the second meeting in a row and that the ACC was again not represented at this meeting - the third meeting in a row. He asked the Secretary to write to the Clubs' Representatives reminding them of their responsibilities to the BCC.

2. **Agreement to Minutes of Meeting of 10<sup>th</sup> April 2004:** Betty Crick proposed the minutes as a true and correct record. All present agreed.
3. **Matters arising from the previous minutes:** The minutes of the previous meeting were reviewed and there were no matters arising that were not covered on the agenda.
4. **Chairman's Report:** The Chairman extended his welcome to delegate Councillors attending the meeting for the first time today: Jane Phillipson, Allen Cooper and Tony Cooke. He expressed his satisfaction that the meeting was quorate and that Clubs had made a great deal of effort to be represented, so as to ensure that the business of the Council could be carried out despite the change in meeting arrangements because of the Secretary's personal circumstances. The Chairman noted that concern had been raised prior to the meeting that not all those in attendance had been 'balloted' as deputy councillors by their specialist breed clubs. He referred to Rule 2 of the ratified Rules which clearly described that *'each Specialist Club will be responsible for the election of its own representative. An elected deputy should be provided when the usual representative is unable to attend'*. He was satisfied that, as Club Executives had determined the representatives in attendance, no rules of the Council had been breached. Councillors unanimously agreed with this interpretation.
5. **Proposed Guide Standards:**
  - **Teddy - paper 2004/03/01a.** Pauline Avery made a brief presentation of the proposed Guide Standard. All present agreed that the standard as presented to the meeting was a great improvement and addressed all concerns previously raised. **It was agreed by a majority of the Council that the Teddy would be granted a Guide Standard.** The Chairman

expressed his thanks to the RVCC for the extensive amount of work that they had undertaken since the previous meeting to ensure that the Standard addressed all of the concerns formerly raised.

- **Belted - paper 2004/03/01b.** Pauline Avery made a brief presentation of the proposed Guide Standard. All present agreed that the standard as presented to the meeting was a great improvement and addressed all concerns previously raised. **It was agreed by a majority of the Council that the Belted would be granted a Guide Standard.** The Chairman again expressed his thanks to the RVCC for the work undertaken since the previous meeting to ensure that the Standard addressed all concerns raised on that occasion.

Discussion was subsequently held regarding some confusion that had arisen since the last meeting about the New Varieties Classes. All present agreed that a simple rule was much more appropriate than rather complex and bureaucratic policies, particularly since most breeds catered for by the RVCC now have either Full or Guide Standards. The RVCC agreed to publish in conjunction with the BCC a notice in CAVIES clearly stating simpler arrangements for the exhibition of new varieties of cavy that did not have standards, to ensure that all such breeds could be 'showcased' and to encourage their development. It was however firmly reiterated that Councillors were adamant that such cavies could not compete in challenges with cavies that did have either Full or Guide Standards.

The Guide standards agreed will become effective from 1<sup>st</sup> December 2004.

6. **Financial Report and Accounts - verbal.** The secretary gave a verbal report updating Councillors on these matters, following the discussion held at the previous meeting. She confirmed that she was in receipt of the information from Mr P E J Wilkins, but had not as yet seen evidence in the form of bank statements to back up the information, although this was in hand.

The BCC had funds totalling £327.63, this being the balance of £475.36 from the prefix scheme, less expenditure made to Fred Holmes of £120.00 for the production of the Standards Handbook and of £20.00 in balancing payments made to specialist breed clubs, together with a further £72.45 of expenditure made by the current secretary for the following items:

Postage	£21.24
Copies	£13.69
Stationery	£17.42
Room Hire	£20.10

The secretary confirmed that no payments would be required from specialist clubs towards the running of the BCC for the year ending 31<sup>st</sup> December 2004.

Further it was noted that:

- Arrangements for the new single bank account with Bryan Mayoh and Nicola Hadley as signatories were in hand with Andrew Sparkes
- With regard to the small anomaly raised by Brian Emmett, Mr Wilkins had reported that *“Brian had indeed sent a cheque for £4 on the 16th October last year, however I understood from him that this was payment of the amount required from the Coronet & Sheltie Cavy Club to balance underpayments from previous years. It was paid into the BCC account on the 21st October and is shown on the accounts as a payment from C&SCC, although in hindsight I maybe should have added a note to say that this was a personal cheque from Brian”*.

7. **Stud Prefix Scheme - update.** The secretary gave a verbal report to Councillors following correspondence from Mr P E J Wilkins. Briefly, this updated members of the scheme’s continuing success; but, however, indicated that he was finding it increasingly difficult to find the time required to continue to run and manage the scheme. He had asked the Council if they knew of anyone who would be willing to take on the management of the scheme, but would continue to handle correspondence and administration in the short term.

Councillors asked the secretary to write to Mr Wilkins thanking him for his efforts and to confirm that they would, through CAVIES magazine, seek applicants to take on the running of the scheme in the medium term.

In connection with queries previously raised, Mr Wilkins reported that *“The Prefix scheme data is held on computer using Microsoft Access and as such the information can be sorted using any criteria. It can also be exported to any other Microsoft application such as Word or Excel. The size of print can be altered but obviously the larger it is the more pages will be produced when printed. It can be sent electronically but compatibility of and the different formats required by individuals may present problems in making sure that everyone got what they wanted”*.

7. **Revised Council Rules.** A most constructive discussion was held on the proposed draft revised Council rules as circulated by Bryan Mayoh. A number of changes were proposed following discussion, which will be incorporated into a new draft; and Councillors agreed that a final decision on these revised rules will be taken at the next meeting of the BCC.
8. **Review of Breed Standards.** Again, a most constructive discussion was held on the proposed draft approach to modifications of standards as tabled by Bryan Mayoh. A number of changes were proposed following discussion; and Councillors agreed that further discussion will be held on the approach to improved standards at the next meeting of the BCC.

9. **Correspondence.** All relevant items of correspondence had been dealt with under the above matters.

10. **Motions of Urgency.** None.

11. **Any other business.** The secretary asked for an update on plans for Clubs to ballot or elect deputy councillors to ensure that attendance at meetings remained good. She noted that the following had no elected deputies:

NHCC - plans in hand to elect a deputy at next ballot

TWCC - no plans reported

RCC - no plans reported but it was noted that the representative, Hugh Pashley, had attended ALL previous meetings.

NACC - no plans reported.

12. **Date and location of next meeting.** It was agreed that the next meeting would be held on Friday 14th January in conjunction with the Bradford Championship Show held at Doncaster. Exact time TBC but likely to be 1.30 to 3.30pm.